

## Contact Tracing and Entry Point Tracking option for Sports Organisations with COVID19 requirements

Covid 19 has created a unique set of circumstances where all attendees to events, trainings, games etc will need to register and a list of all attendees will need to be created. The Government has stated that for everyone to attend they wish to have the following information:

- Time and Date Stamp
- Location
- Full Name
- Address
- Phone Number
- Email

The Sports Agency has created a simple and flexible process that you can use within your mobile application. This will also allow the individual who turns up and doesn't have the app to still access the registration section.

### STEP 1:

As an organisation you have an interface (through a secure google form) where you can upload all your locations to the platform. The Sports Agency is more than happy if you supply any list to upload all your locations, events etc into the database to bypass this step.

The form requests:

- Event Name - this could be anything e.g. Match Day 1
- Location -- listed would be all the locations needed to have a registration process
- Date of the Event
- Event Start Time

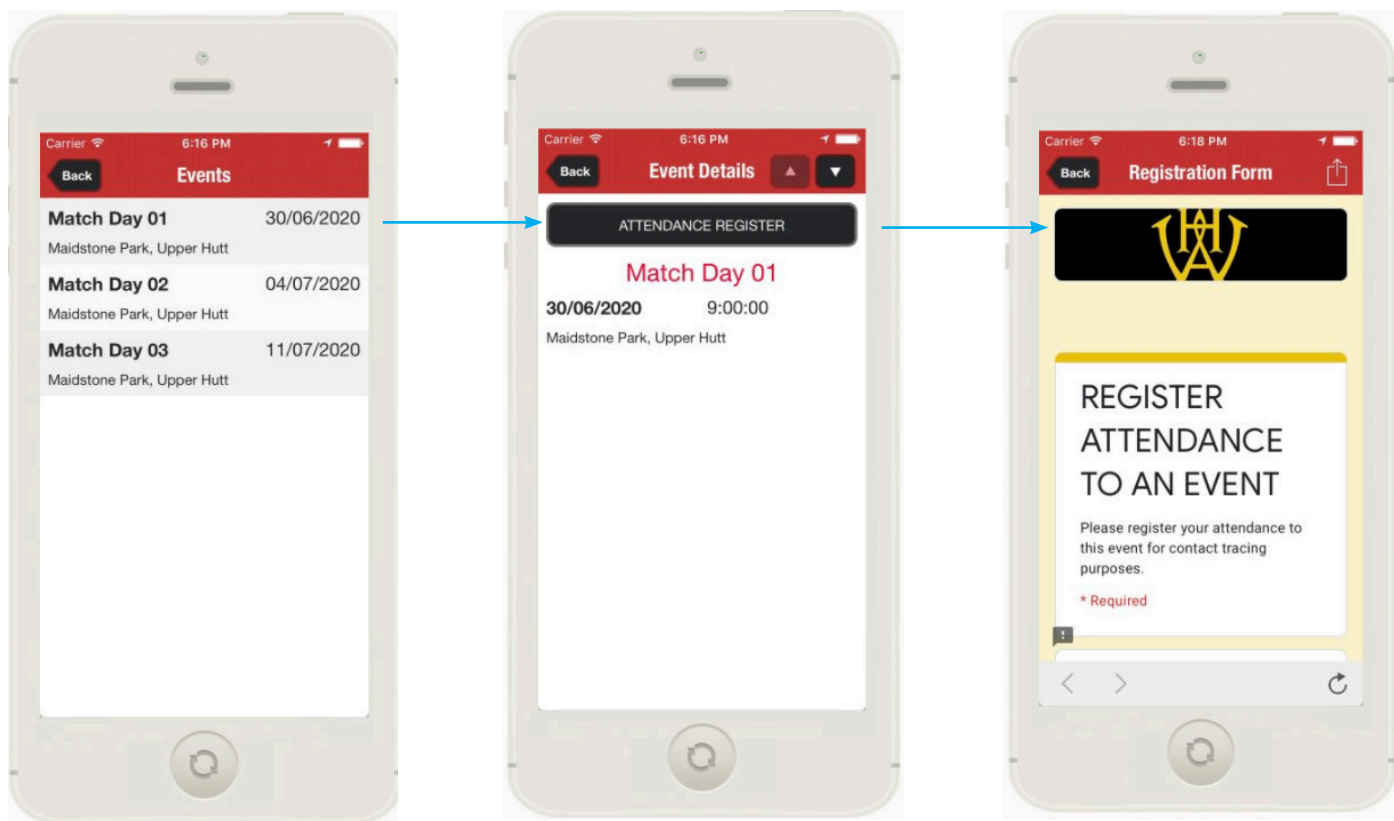
*Example: Saturday 30th May is called Match Day 1, there are 4 locations operating and the event starts at 9am and finishes at 8.30pm.*

A	B	C	D	E	F	G
timestamp	Email address	Select Your Organisation	EVENT NAME	NAME OF LOCATION	DATE OF EVENT	EVENT START
08/05/2020 13:33:10	c.milicich@gmail.com	Wellington Hockey	Masters Social Tournament	Kapiti Turf, Kapiti Coast	16/06/2020	11:00:00
09/05/2020 13:33:10	c.milicich@gmail.com	Wellington Hockey	Match Day 01	Maidstone Park, Upper Hutt	30/06/2020	9:00:00

## STEP 2:

The Sports Agency has created an API that will link this database into your app with locations/events automatically updating as the database is updated. The end user will see all the locations/events they need to register their attendance.

On each event/location there will be a button to press that will take them to the correct form to fill out so their information is collected for the database.



The form will register the following information:

- Select the event/location
- Full Name
- Address
- Email Address
- Mobile Number

This will automatically generate a listing for the individual with the following information in the database:

- Timestamp (date and time) when the individual registered their details. This includes minutes and seconds so if there is an issue at entry point we can see all the people there at that moment
- The location/event they are attending
- Their full name, address, email and mobile number

Timestamp	Select the event you are attending	YOUR FULL NAME	EMAIL ADDRESS	MOBILE NUMBER	YOUR ADDRESS
11/05/2020 10:03:46	Match Day 01	Chris Milicich	c.milicich@gmail.com	0212226959	19 Mountain Road, Epsom, Auckland, NZ

The next time they come to the event the form should be pre-populated with their information with the only change being the time/stamp but this depends on their phone and security settings.

For an individual who is attending the location but doesn't have your app we would suggest that The Sports Agency supplies you a QR code that can be printed out and used at all the locations.

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*This means that when an individual needs to register their attendance they just scan the QR code and that will take them directly to the tracing form to enter their details on their phones. (A QR code on an android device just needs the camera to be pointed and for an Apple device a QR scanner would need to be loaded to scan the QR code.)*

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**SET UP:**

The Sports Agency could have this set-up and operational in your app within 1 working day. In an emergency push we could have this working within an hour. To achieve this we will require all the information as above.

We are conscious that this is going to be a necessity for training, games and people coming in the door and is required to be contactless and simple.

**COST:**

There will be a one-off cost of \$150 for installation, coding, operational testing and update for your app and for the development time required to get this coded in your app.

**SUMMARY:**

This is a cost-effective and simple process that will fulfill all the government requirements and not be onerous on you or your members to activate.

If this is something your organisation would like to have within your app then please contact Chris to discuss and we can get it operational quickly for you.



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