

**WAIKATO SECONDARY SCHOOLS SPORTS ASSOCIATION  
COMPLAINT AND INCIDENT REPORT FORM**



TYPE OF INCIDENT or COMPLAINT [tick box]

HEALTH & SAFETY [Injury & Risk]

RULES – WSSSA Rules or MATCH PLAY Rules [Game Rules or Technical]

VENUE: \_\_\_\_\_

VENUE MANAGER or HOST: \_\_\_\_\_

LEAGUE GRADE: \_\_\_\_\_ TEAM (S): \_\_\_\_\_

TEAM MANAGER \_\_\_\_\_ TEAM COACH: \_\_\_\_\_

DATE and TIME OF INCIDENT or COMPLAINT: \_\_\_\_\_

TYPE OF INCIDENT or COMPLAINT: \_\_\_\_\_

PERSON(S) INVOLVED (please list team in brackets): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

DETAIL OF INCIDENT or COMPLAINT: [If rules involved please state rules WSSSA or Code rules]

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REFEREE(S) COMMENT: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

CAPTAIN'S AND OR COACH'S COMMENT: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

SPECTATORS REPORT (if any required): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reporting person SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Match Official or Venue Manager: \_\_\_\_\_ DATE: \_\_\_\_\_

(Signature)