

# Thames Valley Rugby Union Youth Girls and Boys Competitions – Risk Analysis & Management System

Date: Saturday 29<sup>th</sup> April - TBC

|   |   |   |  |
|---|---|---|--|
| <b>Competition Location:</b>                  |   | Thames Valley Secondary Schools         |  |
| <b>Competition Organiser:</b>                 |   | Thames Valley Rugby Union (Scott Day)   |  |
| <b>Participants: #250-#350</b>                |   | <b>Volunteers and Spectators: #150+</b> |  |
| <b>Competition Team Lead/Event Organiser:</b> |   | Name: Scott Day - 0272815270            |  |
| <b>Alternative Competition Contact:</b>       |   | Name: Jen Fletcher – 0210623146         |  |
| <b>Harm</b><br>What could go wrong?           | <b>Hazard</b><br>Why would this happen?   | <b>Risk Rating?</b><br>How serious?     | <b>Controls</b> <ul style="list-style-type: none"> <li>How can it be prevented? First try to (e) eliminate, (i) isolate then (m) minimise the risk</li> <li>Assess if the risk control will Eliminate, Isolate or Minimise – are standard health and safety terms to describe how you're reducing or removing the hazard. Ideally you will eliminate (remove) the hazard, then isolate or minimise.</li> <li>Estimate the likelihood of the hazard occurring - 1 is low, 5 is high.</li> </ul> |
| Environmental Factors                         | High Winds                                | High                                    | Environmental effects on people to consider - effect of wind/rain and UV protection, extreme weather conditions - cancellation/postponement at ___7__am if this occurs prior to event. During the competition if wind is deemed unsafe by Competition Organiser, cancellation will occur.<br>Hazard occurrence rating =  |
|   | Flooding, Torrential Rain                 | High                                    | Environmental effects on people to consider - effect of flooding/torrential rain, extreme weather conditions - cancellation/postponement at _7_am if this occurs prior to the event (m). During the competition if flooding or torrential rain is deemed unsafe by Competition Organiser, cancellation will occur.<br>Hazard occurrence rating =   |
|   | Unsafe grass surfaces – due to heavy rain | Medium                                  | Environmental effects on people to consider - effect of wind/rain and UV protection, extreme weather conditions - cancellation/postponement at __7__am if this occurs prior to event (m). During the competition if playing fields floods due to heavy rain and is deemed unsafe by Competition Organiser, cancellation will occur.  |

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|  |                                |        | Hazard occurrence rating =   |
|  |                                | Medium | Hazard occurrence =  |
| Roads and Crossings                          |                                | Low    | Hazard occurrence rating =   |
|  |                                | Medium | Hazard occurrence rating =   |
| Medical Incident                             | Allergic Reaction              | High   | <p>Collect accurate medical information for student volunteers, discuss allergy action plan, ensure info tagged to right person (m)</p> <p>Ensure student volunteer carries appropriate medication &amp; that others know how to administer (m)</p> <p>Minimise exposure to triggers:</p> <ul style="list-style-type: none"> <li>- Wasps, bees, insects (m)</li> <li>- Known food allergy - manage food preparation, clearly labelled food, prevent cross contamination, personal hygiene (m)</li> </ul> |
|  | Pre-existing Medical Condition | High   | Sport Coordinator or TIC at incident site to advise St John in event of medical incident.  |
| Injury - cuts, grazes, sprains, bruises etc. | Unsafe / reckless participants | High   | <p>All student volunteer referees supported by senior adult supervisor.</p> <p>Sport Coordinators/Coaches to provide appropriate supervision and reinforce behavioural expectations on side-lines.</p> <p>Instruct in competition pre information for all participants to compete in a safe and responsible manner.</p>  |

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|                               | Toilets/Changing Rooms             | Low  | Instruct to always go with someone when using toilets and changing room facilities.   |
| Equipment                     | Crowd Control                      | Low  | Fence/rope of appropriate areas communicate where applicable on pre competition information. Volunteers officials to advise spectators throughout event which areas to avoid.   |
|                               | Rugby goal post                    | Low  | Ensure behavioural expectations are clear to participants and supervising teachers/helpers via clear pre competition information.<br>School leads and management to observe students near equipment and warn of dangers.<br>Event Lead to ascertain equipment checks have been organised. |
|                               | Stolen gear/Personal Equipment     | Low  | Stolen gear, personal equipment stolen. Remind schools at each location it is the responsibility of each school to secure items.  |
| Volunteers                    | Volunteers not understanding tasks | Low  | Poor competition briefing– to avoid this, pre event information distributed to adult volunteers. Communication with all key personnel when required prior to the competition.<br>Competition rules & tasks to be sent to volunteer groups a week prior to the competition.                |
| Accident & Health Emergencies | Event accidents                    | High | First Aid kits provided by each school for minor first aid .<br>All accidents to be reported and recorded by Competition Lead and copies forwarded to Thames Valley RFU CEO.<br>Serious injuries phone 111.   |

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|                  | Building evacuations in event of fire/earthquake. | High         | Competition information and briefings to include all details of each locations place of safety.<br>All accidents to be reported and recorded by Competition Lead and copies forwarded to CEO and Facility being used. |
| <b>Reviewed:</b> | Scott Day   | <b>Date:</b> | 05/12/2022  |

\* This is a guide only, and is not an exhaustive list. There may be other items that need attention that are not on this list.