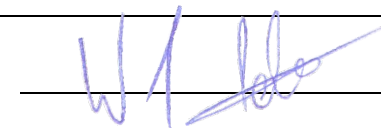


Hazard and Risk Assessment Form

Event: Waikato Secondary Schools Singles & Doubles Champs 2023
 Location: Waikato Tennis Centre Date: 14 and 15 March 2023
 Completed by: Wayne Peterson Position: Tournament admin Signature: 
 Contact Details: **Email:** manager@waikatotennis.org.nz **Mobile:** 027 290 7290

Hazard Identification This process is to manage identified hazards & their associated risks that could negatively impact on worker health and safety What can go wrong	Assessment of the Risk				
	Consequence/ Impact A. Fatality B. Permanent Disability C. Restricted Work D. Medical Treatment E. First Aid	Likelihood Almost Certain Likely Possible Unlikely Highly Unlikely	Raw Risk Score Extreme High Medium Low	Controls – What would you do to reduce the impact Eliminate, Substitute, Isolate, Engineering Controls, Administrative Controls, PPE	Residual Risk Score Extreme High Medium Low
Loading/Unloading equipment	Permanent Disability	Possible	High	First Aid trained/qualified staff on site, TWTV staff/volunteers fit and trained to conduct the work/task.	Medium
Slip/trip/fall	Fatality	Possible	Extreme	Suitable footwear required on court, first aid trained/qualified staff on site, check court/floor surfaces daily, keep walkways clear of obstructions and equipment.	High
Soft tissue injury	Restricted work	Likely	High	Dynamic warm up, awareness of physical restrictions, first aid trained/qualified staff on site.	Medium
Hit by ball	Medical Treatment	Likely	High	First aid trained/qualified staff on site, situational awareness by everyone on site.	Medium
Hit by racquet	Medical Treatment	Possible	Medium	First aid trained/qualified staff on site, situational awareness by everyone on site.	Low
Collision	Medical Treatment	Possible	Medium	First aid trained/qualified staff on site, situational awareness of everyone on site.	Low
Equipment failure	Medical Treatment	Unlikely	Medium	Equipment well maintained and regularly checked, first aid trained/qualified staff on site.	Low
Burns/scalds from hot drinks	Medical Treatment	Possible	Medium	Restrict hot drinks to areas with low volumes of movement. First aid trained/qualified staff on site.	Low

RISK MATRIX

The following is the Risk Matrix used by Tennis Waikato Thames Valley.



		Highly unlikely	Unlikely	Possible	Likely	Almost certain
		LIKELIHOOD				
CONSEQUENCES	Fatality	H	H	E	E	E
	Permanent Disability	M	M	H	E	E
	Restricted Work	L	M	M	H	E
	Medical Treatment	L	L	M	H	H
	First Aid	L	L	L	M	M

Key to Risk Rating

E	=	Extreme
H	=	High Risk
M	=	Moderate Risk
L	=	Low Risk

Cross-reference the Consequence and Likelihood to determine the Risk score.

The colours within the matrix are aligned with the level of risk.

The level of risk is utilised to determine the controls, communication and monitoring requirements of the hazard.

Rules of the Matches

Unless instructed otherwise, every match will be played under these rules:

Best of 3 sets

Sets played first to 4 games. A 7 point tiebreak played at 4 games each.

If at 1 set each, the third set is a 10 point super tiebreaker in lieu of a full third set

Replay lets and normal length deuce. This may change, but you will be notified beforehand on this.

(Games may be shortened at Tournament Controller's discretion)

THREE SECTIONS - Players must be year 9 & above

Junior Section: For players 14 & under

Intermediate Section: For players 16 & under

Senior Section: For players 18 & under

As well as players playing individually, they also represent their school as a team. Players receive points for their school by reaching semi finals and finals. Certificates will be presented to schools receiving the most points. We will do our best to ensure that players will receive a minimum of three matches.

Players should wear correct tennis attire, this includes shoes which must have non-marking soles, running shoes are not acceptable.

PLEASE BRING YOUR OWN LUNCH.

ENTRY FEE: Singles - \$25.00 per player (GST inclusive)

Doubles - \$25 per doubles pairing

REPORT TIME: 8.30am – playing times available on website the day before the event

VENUE: Waikato Tennis Centre, 60 Old Farm Road, Hamilton East

Internet banking: 12-3171-0057099-00

Particulars: School Name Ref: WKSSI23