

Waikato Rugby Union Boys Winter 15s Competition – Risk Analysis & Management System

Date: Winter Week 2 of Term 2 through to Term 3 2024

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| Competition Location: | | Secondary Schools (Boys Winter Rugby 15s) | |
| Competition Organiser: | | Rugby Union (Roger Hodgson) | |
| Participants: #1900 | | and Spectators: #50 - #100 / GAME | |
| Competition Team Lead/Event Organiser: | | Name: Roger Hodgson - 02108175595 | |
| Alternative Competition Contact: | | V – 021723077 | |
| Harm | Hazard | Risk | Controls |
| What could go wrong? | Why would this happen? | Rating? How serious? | <ul style="list-style-type: none"> • How can it be prevented? First try to (e) eliminate, (i) isolate then (m) minimise the risk • Assess if the risk control will Eliminate, Isolate or Minimise – are standard health and safety terms to describe how you're reducing or removing the hazard. Ideally you will eliminate (remove) the hazard, then isolate or minimise. • Estimate the likelihood of the hazard occurring - 1 is low, 5 is high. |
| Environmental Factors | High Winds | High | <p>Environmental effects on people to consider - effect of wind/rain and UV protection, extreme weather conditions - cancellation/postponement at 3pm if this occurs prior to event. During the competition if wind is deemed unsafe by Competition Organiser, cancellation will occur.</p> <p>Hazard occurrence rating = 5</p> |
| | Flooding, Torrential Rain | High | <p>Environmental effects on people to consider - effect of flooding/torrential rain, extreme weather conditions - cancellation/postponement at 3pm if this occurs prior to the event (m). During the competition if flooding or torrential rain is deemed unsafe by Competition Organiser, cancellation will occur.</p> <p>Hazard occurrence rating = 5</p> |

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| | Unsafe grass surfaces – due to heavy rain | Medium | Environmental effects on people to consider - effect of wind/rain and UV protection, extreme weather conditions - cancellation/postponement at 3pm if this occurs prior to event (m). During the competition if playing fields/floods due to heavy rain and is deemed unsafe by Competition Organiser, cancellation will occur. |
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| Roads and Crossings | Parking on or near fields | Low | Standard Road crossing procedures followed as per normal conditions of use. Schools to monitor onsite parking conditions and appropriate use of such facilities. Hazard occurrence rating = NOT APPLICABLE |
| Medical Incident | Allergic Reaction | High | Collect accurate medical information for student volunteers, discuss allergy action plan, ensure info tagged to right person (m) Ensure student volunteer carries appropriate medication & that others know how to administer (m) Minimise exposure to triggers: <ul style="list-style-type: none"> - Wasps, bees, insects (m) - Known food allergy - manage food preparation, clearly labelled food, prevent cross contamination, personal hygiene (m) |
| | Pre-existing Medical Condition | High | Sport Coordinator/TIC/Coaches/Managers at incident site to advise St John in event of medical incident. |
| Injury - cuts, grazes, sprains, bruises etc. | Unsafe / reckless participants | High | All junior and student volunteer referees will be supported by senior adult supervisor. Sport Coordinators/Coaches/Managers to provide appropriate supervision and reinforce behavioural expectations on the side-lines. Instruct in competition pre information for all participants to compete in a safe and responsible manner. |

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| | Toilets/Change Rooms | Low | Instruct to always go with someone when using toilets and changing room facilities. |
| Equipment | Crowd Control | Low | Fence/rope of appropriate areas communicate where applicable on pre competition information. Volunteers & officials advise spectators throughout the event which areas to avoid. |
| | Rugby goal post | Low | Ensure behavioural expectations are clear to participants and supervising teachers/helpers via clear pre competition information. School leads and management to observe students near equipment and warn of dangers. Event Lead to ascertain equipment checks have been organised. |
| | Stolen gear/Personal Equipment | Low | Stolen gear, personal equipment stolen. Remind schools at each location it is the responsibility of each school to secure items. |
| Volunteers | Volunteers not understanding tasks | Low | Poor competition briefing– to avoid this, pre-event information distributed to adult volunteers. Communication with all key personnel when required prior to the competition. Competition rules & tasks to be sent to volunteer groups a week prior to the competition. |
| Accident & Health Emergencies | Event accidents | High | First Aid kits provided by each school for minor first aid. All major accidents to be reported and recorded by school lead and forwarded to Waikato RFU rogerh@mooloo.co.nz All serious injuries phone 111 and report as per above procedure. |

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| | Building evacuation s in event of fire/earthquake. | High | Competition information and briefings to include all details of each locations place of safety. All buildings in use will have evacuation plan explained at start of competition. Ring 111 in the event of Fire or severe Earthquake after finding place of safety. |
| Reviewed: | Roger Hodgson | Date: | 08/10/2024 |

* This is a guide only, and is not an exhaustive list. There may be other items that need attention that are not on this list.